**Job Description: Fundraising Trustee**

If you are an experienced fundraiser, we need your help. This is a volunteer position and we can guarantee you huge satisfaction and enjoyment and the opportunity to make a real difference for children with cancer. We want to ensure that every penny donated to us is spent in the most effective way to benefit childhood cancer research. And we do that by being volunteer-led and keeping our overheads to an absolute minimum, with only one part-time member of staff and donated office space. That means more money can be spent on the vital research we fund.

Join us and you’ll be part of a small charity with big objectives. We need your help to develop and realise an ambitious fundraising strategy.

**Required Background:** A background in charity fundraising at a strategic or senior level.

**Role Summary**

* To assist the Board of Trustees to develop a comprehensive fundraising strategy for the charity.
* To guide, support, and challenge the Communications Manager and fundraising volunteers.
* To report to the Trustees on a quarterly basis giving an update on fundraising achievements, plans, and progress.
* To ensure fundraising is of the highest standard and priority within a robust governance framework that meets all relevant legislation.

**Main Responsibilities of a Fundraising Trustee**

* Oversee fundraising to make sure it is carried out in legal, honest, and accountable ways.
* Strategically assess where fundraising fits into the overall charity strategy and work with the Trustees to ensure effective income generation is being achieved.
* Contributing knowledge of fundraising techniques, best practice, and strategies.
* Assessing risks in new fundraising directions, alerting the Board of Trustees in a timely manner as and when necessary of key concerns.
* To report to the Board at a strategic level on the successes and challenges of the fundraising strategy.
* To help the charity further develop its fundraising capabilities through effective people and processes.

**Qualities of a Fundraising Trustee**

* To have substantial background as a senior charity fundraiser with a sound understanding and experience of charity fundraising at strategic and operational levels.
* A good understanding of fundraising within a small charity and the challenges facing small charities.
* Experience of diverse income generation practices.
* Sound, independent judgement and ability to think creatively.
* Ability to give constructive feedback and provide challenge.
* Experience in the charitable or voluntary sector.

**Time Commitment**

* You will be required to attend a minimum of four Trustee meetings annually. These are currently being held remotely via Zoom. When possible, Trustee meetings will be held in central Manchester.
* On an ad hoc basis, to work with the Chair of Trustees and the Communications Manager, outside of the Trustee meetings, to support and develop the fundraising strategy.

For an informal chat about this role please contact:

Helen Griffin

Friends of Rosie Children’s Cancer Research Fund

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**PLEASE NOTE**: This is a voluntary role and we are unable to pay associated expenses.